

## Gymnasium Sports Usage Guidelines for Outside Rental

**All rental requests should be made to Gwen Barr, 816-537-7584. Email address is [p\\_barr@sbcglobal.net](mailto:p_barr@sbcglobal.net)**

An “**outside rental**” is defined as a non-church sponsored event in which no staff member or recognized church organization, committee, or group is responsible for the event. Outside renters may include organized sports teams not affiliated with the church, or individuals wishing to rent the gym for their own private teams’ practice or game play.

1. A rate of \$50.00 hourly will be charged for all organized sports with no exceptions.
  - Fees will be collected at time of reservation. No refunds will be issued once an event is booked.
  - Teams that cancel without a notice of two weeks, who have not paid, will no longer have access to the facilities until payment is received before scheduling.
2. Events may be scheduled up to 60 days in advance.
3. The following services are available with the basic rental fee:
  - Set-up / tear-down of volleyball net, basketball goals
  - First aid kit

All other equipment will be the responsibility of the renter.

4. Participating individuals will be allowed to bring (1) bottle of water into the building. No other drinks will be permitted. There may be vending machines available inside the building to purchase beverages on-site.
5. All events must end no later than 10:00 PM.
6. A waiver of liability must be signed by every individual participating in the rental event. A roster with parent permission forms must be submitted prior to play. Any person without a signed permission form will not be permitted to participate in events on the church premises. In addition, a list will be provided for the church-designated person who is supervising the event, to make sure everyone is listed. Extra liability forms will be available for those who do not have one filled out.

### Gymnasium Sports Usage Guidelines for Inside Rentals

An **“inside rental”** is defined as a church sponsored event in which a staff member or church committee, group, or organization is the requesting party securing reservation. In addition, these events are generally open to parishioners to participate. The extension of the following guidelines for “inside rentals” will be a trial event. If we do not have enough participation these events will be limited to once a month.

A rate of \$5.00 (and not to exceed \$5) per person will be charged for participation in inside rental events.

An Insurance waiver will need to be signed by each individual no exceptions with payment at door. If a participant is under the age of 18 years of age, a parent will need to sign a waiver for the child.